

Ian Gemmell, Direct Dial 01563 576149

To: Councillors McIntyre, D Coffey, Reid, Wilson, Jackson, Farrell and Dinwoodie.

5 June 2001

Dear Councillor

RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 11 JUNE 2001

You are requested to attend a meeting of the **Recruitment Sub-Committee of the Policy and Resources Committee** to be held on **MONDAY 11 JUNE 2001 at 1300 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to consider the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees
Depute Chief Executive/Director of Corporate Resources
IG/SR

B U S I N E S S

INTIMATE APOLOGIES.

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
- 2. POST OF HEAD OF ADMINISTRATIVE AND LEGAL SERVICES - SHORTLEET (pages 1-122)** - Submit report dated 5 June 2001 (copy enclosed) by the Director of Corporate Resources to present the applications received for the post of Head of Administrative and Legal Services and to ask the Sub-Committee to select a shortleet of candidates and agree the arrangements for the interviews. **Report not enclosed - Refer to Exclusion of Press and Public Paragraph above.**

